

Tiffany Park Neighborhood Association
Steering Committee Meeting Minutes
February 3, 2011 - 7 PM
Thorkildson home

The Steering Committee meeting was called to order by President Laura Silbernagel at 7:09 PM.

Those attending were Carol Knutson, Bill Roenicke, Donna Thorkildson, Laura Silbernagel, and Marina Higgins. Supporting member Richard Thorkildson was also present at the meeting. Those unable to attend were Pam Carino, Bob Garlough, Clint Maurer and Lisa Brines.

OLD BUSINESS

1. Discussion and Approval of minutes from the December meeting. Those members present acknowledged receipt of the minutes. Changes to the minutes included 1) changing vinegar to salt that killed enemy vegetation on pg 2, 2) strike a phrase in Carol's email on pg 1, and 3) strike a phrase on pg 3 about the garbage walk, and 4) an address correction on pg 3 that referred to a house with garbage (which has since be cleaned up). Carol Knutson moved to approve them as corrected. Donna Thorkildson seconded the motion and they were approved unanimously.
2. Treasurer's Report
Bill Roenicke reported a balance of \$1,782.28. There was a water bill received in the amount of \$70. Bill called the city and found they charged based on the amount in the prior year as it was too cold to check the meter this year. Bill paid the \$7 minimum, subsequently got a delinquent notice, and then cleared it up with the city as they were at fault. Also, the account has been moved to BECU due to Chase wanting to charge a \$15 monthly fee. Checks have been ordered and should arrive soon.
3. The www.tiffany-park.org domain manager has been changed from Dan Goldman to Laura Silbernagel.
4. Laura has gathered all the Ginger Creek Park history and will be scanning it soon.

NEW BUSINESS

1. Ginger Creek Park Redesign
Clint not present at the meeting, so this will be discussed further at a later meeting. Bill is trying to find strong vinegar (greater than 5%) to kill the grass so that we can lay down wood chips. Richard suggested industrial supply might have it. After killing the grass, 6 inches of wood chips should keep weeds at bay. Bill & Doug Fernou have the trimming complete. Richard mentioned he would help dispose of clippings at the park by putting them into yard waste bins. There is wood that could be used as firewood in the park at the moment that is up for

- grabs. Carol & Roger will consider using it. Carol mentioned Roger took out the white pipe that was at the park, and there are 50 valves leftover. Richard says we need to keep these as they are expensive and may be needed in the future. These will be stored at the Thorkildson house. Also, there was agreement that we should ask Clint whether he'd like to continue to be the chairperson of Ginger Creek Park. If not, a replacement will need to be found.
2. Dates for Ginger Creek Cleanup
Laura will contact Clint to determine the date for the cleanup. Hope to have it by the time the newsletter is printed.
 3. Mini Grant for Newsletter
This has been submitted by Laura for \$506 and should know if it is approved in February.
 4. Larger Grants
Carol noted the city is not yet offering these grants. She has emailed Norma and Norma will let us know if/when they become available to apply. There is no news yet of a grant for the picnic.
 5. Dog Poop Signs
Bill noted the signs will be cheap to make, so no need waiting for a grant. He is communicating with the city to find the ordinance about dog poop so that this can be printed on the sign as well. The problem is definitely getting worse.
 6. Path by Tiffany Park Elementary
Pine needles need to be swept to the side and graffiti needs to be cleaned. February 26th at 10am there will be a work party to do this.
 7. House Decorating Contest
The winners were selected and given gift certificates. Pictures unfortunately didn't turn out. Carol wrote a short article about the contest already and will submit it for the newsletter.
 8. \$25 Gift for Supporting Member
Discussion took place of whether we should offer a \$25 gift certificate to a lucky supporting TPNA member. Donna moved to strike the idea. Richard seconded the motion.
 9. Picnic
Donna offered to be chairperson for the picnic with other committee members offering their assistance.
 10. Newsletter
Scheduled to be printed Feb 21st and distributed by March 10th. Laura needs everything for the newsletter ASAP. Marina will write something on the neighborhood walk. There will be something on Ginger Creek Park. Marina has an ad for hot yoga. Laura will contact all ad contributors.
 11. Sweat Equity
Laura turned in all the sweat equity hours to Norma based on emails received by Laura. Clint had a sign in sheet at the work parties that was not included in the estimate given to Norma.
 12. Picnic Tables at Ginger Creek
Doug Fernou was going to line one up to install in the park – Bill will follow up on this. The picnic table will somehow be attached so that it cannot be moved.

However, we will wait for a grant to continue with this project as we need the money to purchase the materials.

13. Garage Sale

The garage sale will be held July 15th through July 17th this year.

14. Annual Meeting

- a. Will be held March 24th from 7pm to 9pm at Fairwood Library
- b. Agenda
 - i. Welcome & introductions – everyone at the meeting will be requested to introduce themselves (Laura)
 - ii. Summary of accomplishments & recognitions (Donna)
 - iii. Treasurers report (Bill)
 - iv. Break – during break members are to think about becoming a steering committee member and what they want to get involved in and/or want for the neighborhood (Laura)
 - v. Potential bylaw change for officer terms – this needs to be investigated further before it becomes a definite agenda item (Laura)
 - vi. Vote for officers (Laura)
 - vii. Announcements
 1. Announce that we will have additional meetings hopefully held at the park building on special topics like block watch, real estate financing, and Feet First (Laura)
 2. Garage sale July 15th through 17th (Laura)
 3. Website & egroup (Laura)
 4. Picnic dates TBD (Donna)
 5. Neighborhood walks (Marina)
 - viii. New Business – anything the floor would like to discuss
- c. Refreshments
 - i. Lumpia - Laura brought lumpia to the meeting and everyone agreed it would be a great addition to the annual meeting refreshments
 - ii. Veggie platter, plates, and forks – Donna
 - iii. Napkins, dessert, water, fruit – Marina & Amy
- d. Marina suggested a guest speaker for the meeting, a person of interest that could talk about real estate financing in the economic downturn. It was agreed this could be combined with other special topics to be presented at a different meeting perhaps at the park building in Tiffany Park.
- e. Agreed to mail postcards to supporting members to remind them of the meeting, Laura will take care of this.
- f. Agreed we should print forms asking people what they would like to be involved in the neighborhood and any suggestions, etc. These forms would be on the chairs so people would have time to think about and write their answers. Laura will bring self addressed envelopes for those who would like to mail back the forms.
- g. Agreed there should be 3 door prizes - \$10 Starbucks certificate (note: subsequent to the meeting Laura suggested everyone write their name on a

piece of paper and we will draw one name 10 minutes into the meeting, one after the break, and one at the end.)

- h. Donna will get signs printed to post in the neighborhood announcing the annual meeting. Marina will help put up the signs a week or so before the meeting.
- i. List of items to bring & to do:
 - i. Laura – lumpia, membership forms, pencils & pens, do we need to change the bylaws, mail reminders (Laura, is this you?)
 - ii. Donna – veggie platter, plates, forks, print neighborhood signs
 - iii. Marina & Amy – napkins, dessert, water, fruit, Starbucks certificates, help set up neighborhood signs
 - iv. Carol – forms to put on the chairs, maps, membership cards
 - v. Bill – paperclips & change

15. Park Building

Laura mentioned that the park building at Tiffany Park may become available for us to use. She is working with Norma on the matter.

16. Feet First

Donna spoke about a walking audit she participated in that toured the neighborhood to determine how the neighborhood could be friendlier for kids to walk or bike to Tiffany Park Elementary rather than being driven. It was agreed this would be a good topic for a “special topics” meeting that could be held later at the park building.

ACTION ITEMS

1. Laura to make changes to December’s meeting minutes
2. Bill to find strong vinegar
3. Ask Clint about his role as the Ginger Creek Park chairperson and the date for the cleanup
4. Bill to work on dog poop signs
5. Tiffany Park pathway cleanup Feb 26th at 10am
6. Newsletter preparation and distribution by March 10th
7. Annual meeting (see above)

The meeting was adjourned at 8:55 by President Laura Silbernagel.

Respectfully submitted,
Amy Thomas, Secretary

NEXT STEERING COMMITTEE MEETING WILL BE AT **7 PM** ON
THURSDAY, APRIL 7TH AT MARINA HIGGINS HOUSE

Meeting was adjourned at 8:55pm.