

## Generic Description of Signing Up for Nextdoor.com

### Disclaimer:

*This description does not necessarily cover all aspects of sign-up and might not match the process exactly, but it should give you a good idea of what is involved. It was current as of July 2017.*

### How to sign up with and use Nextdoor.com

1. Enter “nextdoor.com” into the search field of your browser. That should take you to the “Discover your neighborhood” page.
2. Type your street address in the “Street Address” field, which displays all varieties of that address (NE, SE, Avenue, other cities, etc.) . Click on the one that applies to you.
3. Enter your e-mail address, then click on “Find your neighborhood.” This takes you to another page.
4. Follow the instructions there. This includes:
  - Specifying the audience (neighborhood) you want to have for your messages (example: “only your neighborhood”)
  - Specifying sources (neighborhoods) from which you wish to receive messages.
  - Defining a password.

This will make you a part of the Tiffany Park neighborhood on Nextdoor.com. Now that you are established as a member, you can post messages or “events” and reply to messages you receive. When anyone from the source you specified posts a message, it will trigger an e-mail message to you that alerts you to the new posting. The e-mail notification will contain part of the message that someone posted.

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To read the entire message or reply to it, click on the “View or Reply” button in the e-mail message.

- If you are already signed in to Nextdoor, this will take you to the message in full.
- If you are not signed in, it will take you to the sign-in screen. Signing in will take you to the message.

Messages are listed chronologically with the most recent on at top. There are functions in Nextdoor.com that are not explained here. Learn about all aspects of Nextdoor.com by clicking on “Help” at the bottom of the left column of a message screen.

That’s all there is to it.

REVISIONS

2017-07-19 Created file.